

TEXAS STOL ROUNDUP

4TH ANNUAL!
2017 SEPT 29, 30 & OCT 1
HONDO AIRPORT KHDO



FOOD COURT VENDOR APPLICATION

The 4th Annual STOL Roundup will be held in Hondo at the South Texas Regional Airport this year from September 29 – October 1. **With record crowds of over 4000 people anticipated, you won't want to miss this opportunity.**

Vendor approval is based on product suitability and compliance with the requirements below. If you have any questions or need additional information, contact our office.

Event Hours of Operation:

Friday, September, Noon – 9:00 pm

Saturday, September 30, 7:00 am – 9:00 pm

Sunday, October 1, 7:00 am - noon

General Information:

Your application will NOT be considered for approval unless it is complete. Applications are reviewed in the order received. **Any applications received after September 8, 2017 will incur a \$25 late fee.** We strive to provide diversity in our vendor offerings to the public. Applying for a booth space *does not guarantee admittance as a vendor*. Once your application is reviewed, you will be notified of acceptance/non-acceptance. Location assignments will be made by the event coordinator. Once assignments have been made, there will be NO changes to the assignments. Event management reserves the right to relocate any vendors if necessary.

For all food court vendors, set up will begin at 10:00 am on Friday. Booths must be open to the public no later than noon. Booths must stay up until the conclusion of the event at 9:00 pm on Friday. Food vendors must be open from 7:00 am – 9:00 pm on Saturday and from 7:00 am – noon on Sunday. If you have questions about these stipulations, please feel free to contact us at hacc@hondochamber.org. Vendors must stay set up from Friday until Sunday. Vendors will not be able to leave and return each day.

Cancellation Policy:

NO refunds or rain checks for vendor cancellations or for inclement weather.

Health Permit:

All food vendors must have a food service permit on display and must comply with Texas Department of Health rules and regulations. Forms for the certificate are available at the local Medina County Health Office – 830-741-6195. Non-profits are exempt from the fee, but are required to have a Health Certificate.

Electricity/Lighting:

Power will NOT be supplied to food vendors. Food Vendors are required to bring their own generators.

Vendor Parking:

Vendors will be directed to vendor parking at the time of check in.

Booth Fees:

Food Vendor Booths.....	\$150
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FOR ALL VENDORS

Sales Tax Permits – Available through the Texas Comptroller’s Office

Sales Tax Permits (Required for ALL Vendors)

Available through State of Texas Comptroller’s Office at <http://www.window.state.tx.us/taxpermit/>

Office Use Only

Booth Number

2017 STOL ROUND UP FOOD VENDOR APPLICATION

Name of Vendor/Booth: _____
Contact Name: _____
Email Address: _____
Mobile Number: _____
Mailing Address: _____
Street/PO Box City State/Zip Code

Truck or Trailer? _____

Total length of truck/trailer _____

Electricity is NOT provided for food vendors. You are required to bring your own generator.

Brief Description of Menu Items and total length of truck/trailer:

- Completed and Signed Application & Vendor Agreement
- Payment for booth fee
- Menu of food to be sold
- Copy of State Sales Tax & Use Certificate (if N/A, please explain _____)
- Copy of Health Permit

Date Received: _____ Amount Paid: _____ Check#/Cash/CC: _____

Food Service Permit Booth Photos Receipt# _____

Sales Tax Permit Rejected Application? Date Informed: _____

Hondo Area Chamber of Commerce · 1113 17th St, Hondo, Texas 78861
hacc@hondochamber.com · 830-426-3037--Office

2017 STOL ROUND UP FOOD VENDOR APPLICATION

- ALL ITEMS ON CHECKLIST MUST BE INCLUDED FOR ACCEPTANCE OF APPLICATION. Any applications received after September 8, 2017 will incur a \$25 late fee. **ONLY COMPLETED** applications will be considered. Applications will be screened for appropriateness and will be processed in the order they are received. The Chamber has the right to decline participation to any vendor and also has the right to limit the number of vendors offering the same or similar products.
- Vendor will be notified by the vendor coordinator if booth is approved/declined.
- No overflow into another vendor's space allowed.
- Booths must be open to the public no later than **noon on Friday**. Food vendors must be open from **7:00 am – 9:00 pm on Saturday and from 7:00 am – noon on Sunday**. No one will be allowed to tear down booth until Sunday at noon.
- All vehicles must be parked outside of the sales area. Any vehicle found inside sales perimeter will be subject to towing.
- Vendor must provide cover for weather. Tables and chairs will not be provided nor available. No stakes can be used in the set-up of booth. Canopies must be sufficiently weighted to prevent them from blowing over.
- Vendor is responsible for all clean-up around booth. Trash receptacles will be available for this purpose.
- **NO Electricity will be provided for food vendors. Food Vendors are required to bring their own generator.**
- Vendor is responsible for the pleasant and safe presentation of their wares. Any and all hazards – such as extension cords, etc. – need to be secured to insure safety for all.
- Any placement for booth location will be at the discretion of the Chamber.
- The Chamber reserves the right to deny entry of inappropriate booth or booth items and has sole authority for approval of booths or booth items.
- Upon assignment of booth space, Vendor is considered a participant and your fee will no longer be refunded. Sorry, no rain dates or any refunds due to weather.
- Vendor must comply with State Comptroller's requirements and is responsible for collection of Hondo Sales Tax as well as any and all posting requirements.
- Vendor agrees to indemnify and hold harmless the Chamber of Commerce and the City of Hondo, its directors, members, staff and volunteers from any and all liability.

I understand that I am responsible for the collection of all Sales Tax. I further understand that the Hondo Area Chamber of Commerce shall not be liable or responsible for any and all claims or damages of any kind; for injury to or death of any person or persons, and for damage to or loss of property arising out of or attributed, directly or indirectly, to the operation or performance of the undersigned.

Vendor Signature

Date

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